

**Minutes of General Meeting of Kingston Women's Soccer Club (KWSC)  
Dated April 2, 2014**

**DRAFT**

**Present:**

*Members of the board of Directors*

Sandi Wright	Ginette Blais
Bob Machin	Rachel Brace
Sherry Gibson	Louise Winn
Terri Buller	Sandra Jass

*Teams*

Alehouse I	Napanee Thunder
Alehouse II	Sharks
Amazons	Sizzle
Boston Pizza	Stand Your Ground
Boston Pizza II	Rose and Crown
CFB	Rigney
Cataraqui	The Brass (Keggers)
Halliday	Velocity
Heartwood	White Lightning
Hurricanes	Turf Queen's
Kickers	Violet Femmes
KPF	Hotspurs
Lanherne	Miss Directions
Luscious	Red
Mario Nets	Dragons
PT United	Flowers United

**Call to Order**

Sandi Wright, President, assumed the Chair of the meeting at 6:45 p.m.

**Declaration of Conflict of Interest**

No Conflict of Interest was declared at the start of the meeting.

**Approval of Agenda**

The agenda was pre-circulated to members prior to the meeting. Copies were available at the meeting. With the addition of the 'By-Law for Elections and Nominations' and 'Amendment to Constitution' and the 'St. Lawrence Project' under the Opening Remarks from President and on a motion *moved* by Marguerite Heer (Violet Femme) and *seconded* by Bernie Harpell (Cataraqui) it was:

*Resolved that, the Agenda of the General Meeting of April 2, 2014 be approved. Carried.*

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### **Approval of Minutes of the KWSC General Meeting of April 4, 2013**

The minutes were pre-circulated to members prior to the meeting. Copies were available at the meeting. There were no requested changes to the minutes. On a motion *moved* by Brian Heaton (Napanee Thunder) and *seconded* by Kim Archibald (CFB) it was:

*Resolved that, the Minutes of the General Meeting of April 4, 2013 be approved. Carried.*

### **Opening Remarks from President**

- Sandi thanked everyone for coming to the meeting.
- Sandi reported on the SLC lightning project (update).
- SLC is in the process of drafting an agreement right now. Once we receive and review the agreement we will consult with legal counsel before signing. It is possible that the lights may be installed this summer.
  
- Elections and Nominations By-law
- Sandi reminded the Members that at the Fall 2013 AGM the Board put forward changes to the Elections and Nominations By-law. However, at that time the Board had not given the Members enough notice. Thus notice of the proposed changes was given at the AGM (Motion 2013-02). Included in this By-law is the "term of office" for each position. New to this process is stating the maximum term of office an Officer and Director may hold. Best Practices for committees and Boards states a maximum term of office of being no more than 2 (two) consecutive terms (maximum of 4 years).
- Sandi opened the floor for questions.
- Bernie Harpell (Cataraquí) asked what would happen if after serving two terms nobody else came forward for the position in question. Sandi replied that this could occur and if necessary the current Board member (if they agreed) could continue until a replacement was found, although it was hoped that Members would put their names forward to serve on the Board.
- On a motion *moved* by Bernie Harpell (Cataraquí) and *seconded* by Jane Douglas (Hotspurs) it was:
  - *Resolved that, the proposed change to the Elections and Nominations By-law be approved. Carried.*
  
- Constitution Amendments
- Sandi went over the proposed changes, which included changing the date of the end of fiscal year to August 31 and other housekeeping edits.
- On a motion *moved* by Jacqueline Boehme (Sizzle) and *seconded* by Hayley Marshall (Hotspurs) it was:

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- *Resolved that, the proposed Constitution Amendments be approved. Carried.*

- Field Fund
- Sandi reported that in previous years each KWSC player contributed to the Field Fund at a cost of \$25/ player. Last year KWSC reduced the contribution to \$10/player. However, this year since we are spending the Fund on the SLC project, KWSC will not be collecting any Field Fund contribution at all.
- Mario Buragina (Mario Nets) thought we should collect a small sum. Sandi stated that we have been talking about the Field Fund for over 5 years. It has taken great effort and volunteer time to secure a project and the Board is not in the business of managing a field. Sandi reminded the members that in previous years we lost teams because of the Field Fund contribution. Thus, the Board does not see a need to continue to collect a Field Fund contribution.

### **Report of the Treasurer**

- Outdoor Budget Presentation
- Sherry went over the proposed budgets (Tier/O35W/Co-Ed) and opened the floor for questions.
- A question was asked about whether the SOSA fees included HST. Yes it does.
- Two teams (Sizzle and The Brass) asked about what would happen if they missed the deadline of April 18 for the \$800 installment. A discussion was held and Sandra Jass stated that she would not fine teams for being late with the April 18 installment if a valid reason was given, but would for the final payment.
- Sherry reminded everyone of the need to have firm commitments from teams before the schedule is drafted. It takes a lot of effort and if a team drops out it requires the schedule to be completely revised. Members need to remember that everything KWSC does requires volunteer hours.
- Sandi stated that we would change the \$800 installment due date to April 25 to address concerns of not being able to meet the April 18 deadline.
- With the date change from April 18 to April 25 for the \$800 installment, on a motion *moved* by Nadia Saccon (Rigney) and *seconded* by Hayley Marshall (Hotspurs) it was:
  - *Resolved that, the Outdoor Budgets as presented (with date change) be approved. Carried.*

### **Report of the Registrar**

- Rachel explained the process for demotion/promotion and that teams would be contacted via email if they were moved from their preferred tier. Tier placements will be finalized by next Wednesday.
- Rachel indicated that registration should be open next week and that team representatives would be contacted as soon as it was open.

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- Rachel reminded teams that two team contacts are required. Rachel also distributed a handout on with information related to Summer 2014 Registration.
- Rachel also reminded teams that all players MUST be registered at least 48 hours prior to the first game in order to play. Players can be registered afterwards but it takes 48 hours to process the insurance registration. Registration will be closed 48 hours prior to the first game in order to track OSA registrations and to ensure that all players are insured. Team representatives need to push their players to register on time.
- Dora Nomikos (Velocity) said she appreciated the email she received at the start of the indoor season about tier placement for all the teams. Rachel said she would do the same for the outdoor season.

### **Field Update/Schedule**

- Bob Machin (Vice-President) and Ginette Blais (Communications Officer) reported on the availability of fields for the outdoor season.
- Sherry Gibson reported on the scheduling for the summer. It is hoped that the City fields will open May 15. The Women's Masters Division will play Monday nights on Nixon, the tier Division will play on Thursdays with hopefully less than 3 Sunday games (will depend on weather). If there is a Co-ed Division, the league will play on Sundays. Sherry reported that playoffs for the tier Division will start the second week of August.

### **Report from the Disciplinary Chair**

- Sandra Jass stated the following:
  - All players must be registered 48 hr prior to stepping on the field.
  - A list of fines/fees can be found at the back of the rules that are posted on the website.
  - Team reps need to initial and sign all game sheets.
  - All uniform changes must be approved by the Board.
  - The Loan Goalkeeper rule states that you do not need a short bench in order to use a Loan Goalkeeper. However, a goalkeeper can only play 3 games in total as a Loan GoalKeeper. **Action:** To make this rule very clear in the rules (i.e with respect to which tiers a keeper can be drawn from.
  - Jane Douglas stated that the rules associated with the use of Loan players in the Masters Division need to be very clear.
  - Sherry reminded everyone that teams cannot use any Loan Players in the playoffs.
  - Nadia asked about the logic in not allowing teams in tier 4 to draw upon other players in tier 4. Ginette said this was due to the direct competition with players in the same tier. **Action:** The Board will re-visit this rule.

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- Sandra stated that she will be very vigilant this outdoor season with respect to fines and collecting fees. Sandra also encouraged members to email the Board with any feedback with respect to current rules.

**New Business**

- Sandi announced that KWSC is looking into planning a bus trip to Toronto to watch a Toronto FC game. Once a date is confirm we will let members know and determine if there is enough interest.
- Jane Douglas (Hotspurs) raised the issue of allowing two players aged 30-34 in the Masters Division and suggested that this not be allowed for the upcoming outdoor season.
- Sandi responded that KWSC will set up a meeting with all team representatives from this Division to discuss this league.
- Jane also requested that KWSC report on the Actuals from outdoor 2013 and indoor 2014.

**Adjournment**

On a motion *Moved* by Irene Stead (Stand Your Ground) *Seconded* by Hayley Marshall (Hotspurs), it was:

*Resolved that the meeting be adjourned at 7:58 pm. Carried.*